

UPPER MIDWEST CONVENIENCE STORE AND ENERGY CONVENTION

Saint Paul RiverCentre—Saint Paul, MN

April 7-9, 2025



EXHIBITOR CONTRACT

Please reserve _____ exhibit space(s) at the 2025 UMCS Convention and Trade Show to be held at the Saint Paul RiverCentre, St. Paul, MN. We agree to pay, in accordance with the following, per booth:

		<u>MN or IA Member</u>	<u>Non-Member</u>
Non End-Cap Space (not shaded on map)	<input type="checkbox"/>	\$ 1,601.00	\$ 2,074.00
End-Cap Space (shaded on map)	<input type="checkbox"/>	\$ 1,838.00	\$ 2,415.00
Truck Space — Tank Wagon	10' X 40'	\$ 2,809.00	\$ 3,334.00
Transport	10' X 70'	\$ 3,203.00	\$ 3,885.00

Booth Choice: First _____ Second _____ Third _____

Truck Space: _____ Tank Wagon (10' X 40') _____ Transport (10' X 70')

Enclosed is check or credit card to cover the cost of _____ space(s) for the amount of \$ _____.

Check _____ or Credit Card # _____ Exp Date: _____

Booths must be paid in full to reserve a space. Refunds before January 1, 2025 will be in full. After January 1, 2025, refunds only if space is resold. **You may pay with credit card or check. If you submit your contract via email or fax and wish to pay by check, we will hold the booth space for 10 days and MUST receive payment within those 10 days or space will be released.**

It is our understanding that exhibit spaces are allotted in the order in which contracts are received and will be assigned based on best available. However, UMCS reserves the right to make the final space determination according to what it deems to be in the best interests of the show. We further understand that the UMCS, Fueling Minnesota, Fuellowa or the Saint Paul RiverCentre are not responsible for lost, stolen or damaged equipment, supplies, etc. If in the opinion of the Convention Committee a booth setup is in conflict with another exhibitor, the Committee will make the final determination on the setup.

UMCS reserves the right to determine the eligibility of any company or product for inclusion in the UMCS Show.

Only the company contracting for exhibit space may occupy said space. Exhibitors are not permitted to sublet, transfer or assign space in whole or part, contracted for; permit the use of the space for any purpose other than the use contracted for and specified herein; or exhibit, demonstrate or distribute anything not made, packed or sold, under or over the name of the exhibitor or dealt with in the normal course of their business without the consent of UMCS.

All equipment and operation of equipment must be in the confines of the booth space. We also understand that every attempt will be made to protect the existing flooring (i.e. If mixing, preparing, or frying food, the existing carpet needs to be protected from flour, oil, etc).

CONTINUED ON REVERSE...

UMCS Exhibit Contract cont.. Page 2

MOVE OUT: Move out begins after 12:15pm on Wednesday, April 9, 2025. Move-out time will be monitored. Any exhibitor that begins taking their exhibit down prior to 12:00pm will have their 2026 booth price doubled. All equipment must be moved out by 8:00pm—any expenses and liability for violation of time will be assumed by exhibitor. This policy will be strictly enforced by the Fueling Minnesota & Fuellowa Board of Directors. *(Valley Expo will remove aisle carpet at 12:00pm. Exhibitors can be in the aisles at 12:15pm or once the aisle carpet has been removed.)*

Category best describes your product/service: _____

PRODUCT GUIDE INFORMATION (50 words or less giving a brief description of your company & products being displayed)

Pre-registration form for exhibitor badges and hotel reservations will be in your exhibit packet mailed 45 days prior to show.

PLEASE PRINT CLEARLY

We would like our BOOTH SIGN to read:

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

FAX: _____ EMAIL: _____

I have read and understand the Move-out Policy.

SIGNATURE _____ PRINT NAME _____

RETURN TO:

**UPPER MIDWEST CONVENIENCE STORE AND ENERGY
CONVENTION**

ATTN: Anne Leikam

3244 Rice Street, St. Paul, MN 55126-3047

Email: info@umcs.energy